

TROOP COMMITTEE BYLAWS

Boy Scout Troop 849

Manhattan Beach, CA

Pacifica District

Greater Los Angeles Area Council

Boy Scouts of America

| | REVISION RECORD |
|------------|--|
| 12/26/2019 | Revision I - Incorporated final comments. |
| 11/21/2019 | Revision H - Incorporated comments from the Troop Committee. |
| 3/8/2019 | Revision G - Softcopy of the entire document distributed to the full Troop Committee for their review. |
| 2/28/2019 | Revision F - Just Articles I & II distributed at the Troop Committee meeting for their review. |
| Original | Prepared by Tom Thorpe. |

Table of Contents

| | |
|--|----|
| ARTICLE I. Charter and Bylaws..... | 1 |
| Section 1. Charter | 1 |
| Section 2. Bylaws | 1 |
| ARTICLE II. The Troop Committee | 1 |
| Section 1. Purpose | 1 |
| Section 2. Membership..... | 2 |
| Subsection 2.1 Joining | 2 |
| Subsection 2.2 Tenure | 2 |
| Subsection 2.3 Removal | 2 |
| Section 3. Troop Committee Positions | 2 |
| Subsection 3.1 Committee Chair | 3 |
| Subsection 3.2 Treasurer..... | 4 |
| Subsection 3.3 Secretary..... | 4 |
| Subsection 3.4 Chartered Organization Representative | 4 |
| Subsection 3.5 Ex-officio Members..... | 5 |
| Subsection 3.6 Other Positions..... | 6 |
| ARTICLE III. Committee Meetings | 8 |
| Section 1. Regular Meetings | 8 |
| Section 2. Meeting Procedures | 8 |
| Section 3. Quorum | 8 |
| Section 4. Voting | 8 |
| Subsection 4.1 Routine Business | 8 |
| Subsection 4.2 Full Committee Vote..... | 8 |
| ARTICLE IV. Financial Matters..... | 9 |
| Section 1. Bank Account | 9 |
| Subsection 1.1 Deposits | 9 |
| Subsection 1.2 Disbursement | 9 |
| Section 2. Budget..... | 9 |
| Section 3. Sources of Income | 9 |
| Subsection 3.1 Dues..... | 9 |
| Subsection 3.2 Troop Fundraisers | 10 |
| Section 4. Expenses | 10 |
| Subsection 4.1 General Expenses..... | 10 |

| | | |
|----------------|---|----|
| Subsection 4.2 | Summer Camp | 11 |
| Subsection 4.3 | Activity Costs | 11 |
| Subsection 4.4 | Training Costs | 11 |
| Subsection 4.5 | Scoutmaster Fund | 11 |
| Subsection 4.6 | Financial Aid | 12 |
| Section 5. | Pre-Approval Required | 12 |
| Section 6. | Audits | 12 |
| ARTICLE V. | Troop Policies | 12 |
| Section 1. | Activity Planning | 12 |
| Section 2. | Priority | 13 |
| Section 3. | Medical | 13 |
| Subsection 3.1 | Medications | 13 |
| Subsection 3.2 | Medical Releases | 13 |
| Section 4. | Backpack Outings | 13 |
| Subsection 4.1 | Minimum Attendance | 13 |
| Subsection 4.2 | Adult Supervision | 13 |
| Subsection 4.3 | Adult Participation | 14 |
| Subsection 4.4 | Long-term | 14 |
| ARTICLE VI. | Dissolution | 15 |
| ARTICLE VII. | Amendment of the Troop Committee Bylaws | 15 |

ARTICLE I. Charter and Bylaws

Section 1. Charter

Boy Scouts of America Troop 849 of Manhattan Beach, California has been in existence since May 1956. The troop is part of the Pacifica District, Greater Los Angeles Area Council (GLAAC) of the Boy Scouts of America (BSA).

For the first 16 years the troop was chartered by the Exchange Club of the South Bay. In March of 1971 it was sponsored by Manhattan Parents for Scouting who chartered the troop for 49 years. Starting in January 2020 it has been chartered by the Rotary International of Manhattan Beach Club as an outreach to the community, and primarily serves youth from the South Bay Area of Los Angeles County.

Section 2. Bylaws

These Bylaws are designed to govern the Troop Committee in developing and implementing the Scouting program for Troop 849. These Bylaws supersede all those previously adopted; however, they do not supersede National Boy Scout Policy. Any item that is not detailed in these Bylaws, which is not covered by National Boy Scout Policy, shall be left to the Troop Committee Chair.

The Scoutmaster is responsible for the organization and day-to-day operation of the troop. These Bylaws are not intended to dictate how the Scoutmaster organizes or runs the troop.

ARTICLE II. The Troop Committee

Section 1. Purpose

The Troop Committee is the troop's board of directors and supports the troop program. The Troop Committee's primary responsibilities are supporting the Scoutmaster in providing quality troop program, and handling troop administration. The Troop Committee does the following:

- Ensures that quality adult leadership is recruited and trained. In case the Scoutmaster is absent, a qualified assistant Scoutmaster is assigned. If the Scoutmaster is unable to serve, a replacement is recruited.
- Ensures that all youth leadership is approved, registered, and trained and current in Youth Protection training.
- Ensures that all Youth Protection policies and guidelines are followed.
- Provides adequate meeting facilities.
- Advises the Scoutmaster on policies relating to Boy Scouting and the chartered organization.
- Supports leaders in carrying out the program.
- Is responsible for finances, adequate funds, and disbursements in line with the approved budget plan.
- Obtains, maintains, and properly cares for troop property.

- Ensures the troop has an outdoor program (minimum 10 days and nights per year).
- Serves on boards of review and courts of honor.
- Supports the Scoutmaster in working with individual Scouts and problems that may affect the overall troop program.
- Provides for the special needs and assistance some Scouts may require.
- Assists the Scoutmaster with handling Scout behavioral problems.

Section 2. Membership

The membership of the Troop Committee is open to all adults, age 21 or older, who have an active strong interest in making the troop's program great.

Note: When the term "parent" is used throughout this document it is intended to mean "guardian" when appropriate.

Subsection 2.1 Joining

Any parent or adult may become a member of the committee by attending three Troop Committee meetings and submitting a request to the Troop Committee Chair to be added to the committee. After approval by vote of the Troop Committee the Troop Committee Chair will add their name to the committee roster. Every new Committee Member should be asked to serve in a specific capacity.

- a) The minimum number of Committee Members required is three.
- b) There is no maximum to the number of Committee Members.

Subsection 2.2 Tenure

Like all positions in Scouting, Committee Members serve for a year at a time. At charter renewal time, a volunteer inventory should be conducted to identify leadership needs. The existing Committee Members will be polled at that time as to who wishes to continue to be on the committee. Those answering in the affirmative will remain on the committee. The others will be removed from the committee. The Troop Committee Chair should attempt to fill each unoccupied committee position. Changes in leadership positions should be discussed by the Troop Committee at that time and any adjustments voted upon.

Subsection 2.3 Removal

If any member of the Troop Committee shall at any time cease to meet the qualifications or fulfill the duties of the position, that person shall be removed from the Troop Committee position by a resolution adopted by a vote of the Troop Committee.

Section 3. Troop Committee Positions

Each Committee Member should have a meaningful responsibility and be kept actively involved. The following sections note the different positions associated with the Troop Committee. All individuals assigned to these positions should take at least the minimum amount of training required for the specific position.

There shall be no limit to the number of terms for any of these positions.

Subsection 3.1 Committee Chair

Paragraph 3.1.1 Duties

- Organize the committee to see that all functions are delegated, coordinated, and completed.
- Maintain a close relationship with the chartered organization representative and the Scoutmaster.
- Interpret national and local policies to the troop.
- Prepare Troop Committee meeting agendas.
- Send out committee meeting notices.
- Call, preside over, and promote attendance at monthly Troop Committee meetings and any special meetings that may be called.
- Secure top-notch, trained individuals for camp leadership. (Choices in order of preference: Scoutmaster, active assistant Scoutmaster, active parents with a Scout at camp, and lastly non-active parents.)
- Arrange for charter review and re-charter annually.
- Approve leadership for outings.
- Approve long-term hike plans.
- Ensure that all troop activities are open to all Scouts.
- Periodically verify the financial statements produced by the Treasurer are consistent with the actual bank statements.

Paragraph 3.1.2 Selection

A sub-committee of three or more Committee Members is appointed by the Troop Committee for the purpose of seeking out and interviewing potential candidate(s) for the position. The Committee Chair position must be registered as a BSA Troop 849 "Adult Leader".

- a) The sub-committee meets to review guidelines for the selection process and to discuss potential candidate(s).
- b) The sub-committee interviews the candidate(s).
- c) A meeting is held with the candidate(s) to inform them of the level of commitment and responsibilities involved with the position.
- d) Upon candidates' acceptance, the sub-committee presents the candidate(s) to the entire committee for review.
- e) The full Troop Committee makes its selection by two-thirds affirmative vote. Quorum cannot count when voting on a new Committee Chair and the entire committee must vote.

Subsection 3.2 Treasurer

Paragraph 3.2.1 Duties

- Handle all troop funds. Pay bills on recommendation of the Scoutmaster and authorization of the Troop Committee.
- Maintain checking and savings accounts.
- Supervise money-earning projects, including obtaining proper authorizations.
- Prepare the troop's annual program budget.
- Report to the Troop Committee at each meeting. Provide a written financial report at each Troop Committee meeting showing new receipts and payments, by category, since the last financial report, and the current balance of each category of troop funds and other reports as requested by the Troop Committee.
- Periodically give the Troop Committee Chair copies of the bank statements.

Paragraph 3.2.2 Selection

The Treasurer is appointed by the Troop Committee Chair and approved by a vote of the Troop Committee.

Subsection 3.3 Secretary

Paragraph 3.3.1 Duties

- Keep minutes of meetings.
- Publish the meeting minutes.
- Handle publicity.

Paragraph 3.3.2 Selection

The Secretary is appointed by the Troop Committee Chair and approved by a vote of the Troop Committee.

Subsection 3.4 Chartered Organization Representative

The chartered organization representative is the liaison with the Pacifica District, Greater Los Angeles Area Council of the Boy Scouts of America.

Paragraph 3.4.1 Duties

- Be a member of the chartered organization.
- Serve as head of "Scouting department" in the chartered organization.
- Maintain a close liaison with the Troop Committee Chair.
- Serve as liaison between the troop and the chartered organization.
- Assisting with troop re-chartering.

- Encourage service to the organization and community.
- Be an active and involved member of the Pacifica district committee.

Paragraph 3.4.2 Selection

The Chartered Organization Representative shall be a member of the Troop Committee and shall also be an active member of the chartered organization. He/she is appointed by the chartered organization.

Subsection 3.5 Ex-officio Members

The Scoutmaster is an ex-officio members of the Troop Committee by virtue of their position.

Paragraph 3.5.1 Scoutmaster

The Scoutmaster is selected and recruited by the Troop Committee. The Scoutmaster must be at least 21 years of age and registered as a BSA Troop 849 "Adult Leader". The Scoutmaster is required to take all Scoutmaster specific training.

Subparagraph 3.5.1.1 Selection

A sub-committee of three or more Committee Members is appointed by the Troop Committee for the purpose of seeking out and interviewing potential candidate(s) for the position.

- a) The sub-committee meets to review guidelines for the selection process and to discuss potential candidate(s). See Chapter 5, "Selecting and Recruiting Adult Leaders" in the Troop Committee Guidebook (BSA publication 34505) for guidance on selecting a Scoutmaster. Each candidate should currently have a Scout in the troop.
- b) The sub-committee interviews the candidate(s).
- c) A meeting is held with the candidate(s) to inform them of the level of commitment and responsibilities involved with the position.

Note: Eligible leaders should commit to attending nearly all troop meetings and monthly outings.

- d) Upon candidates' acceptance, the sub-committee presents the candidate(s) to the entire committee for review.
- e) The full Troop Committee makes its selection by two-thirds affirmative vote. Quorum cannot count when voting on a new Scoutmaster and the entire committee must vote.

Subparagraph 3.5.1.2 Tenure

Like all positions in Scouting, the Scoutmaster serves for a year at a time. At charter renewal time, the Troop Committee shall re-affirm the assignment of the Scoutmaster.

The Scoutmaster is expected to serve a minimum of one year - preferably 3 to 7 years to establish an ongoing mentor relationship with the Scouts. Periodic change (e.g. after 7 years) helps to grow the troop program.

Paragraph 3.5.2 Assistant Scoutmaster(s)

The Scoutmaster, with assistance of the Troop Committee, recruits assistant Scoutmasters to help operate the troop. Assistant Scoutmasters are approved by a vote of the Troop Committee.

Each assistant Scoutmaster is assigned specific program duties and reports to the Scoutmaster. The assistant Scoutmasters are required to take all Scoutmaster specific training.

Subsection 3.6 Other Positions

To assist the Troop Committee with its responsibilities, there are typically a number of other positions of responsibility. These do not have to be occupied by Troop Committee members. The Troop Committee Chair shall appoint all positions, these and others, as deemed necessary, pending confirmation by a vote of the Troop Committee.

Paragraph 3.6.1 Advancement

- Keep the troop advancement records up to date.
- Arrange boards of review.
- Make a prompt report to the council service center when a troop board of review is held. Secure badges and certificates.

Paragraph 3.6.2 Backpacking Program

- Develop the backpacking program for the troop.
- Determine routes and destinations.
- Develop a strong adult leadership core.
- Help ensure the safety of all participants.

Paragraph 3.6.3 Court of Honor Coordinator

- Coordinate the activities that are required to put on a Court of Honor.
- Prepare a printed program.
- For an Eagle Court of Honor, serve as the liaison between the troop and the Eagle Scout's parents.

Paragraph 3.6.4 Eagle Coordinator

- Work with the older Scouts to help them achieve the rank of Eagle Scout.

Paragraph 3.6.5 Fundraiser Coordinator

- Coordinate our annual fundraiser and any other fundraisers that may occur.
- Encourage 100% Scout and parent participation in all fundraisers.

Paragraph 3.6.6 High Adventure

- Encourage an active outdoor program with multiple high adventure opportunities.
- Serve as the liaison between the troop and the GLAAC High Adventure Team.

Paragraph 3.6.7 Quartermaster

- Supervise and help the troop procure equipment.
- Work with the Scout Quartermaster on inventory, use, proper storage, and maintenance of all troop equipment.

Paragraph 3.6.8 Records/Awards

- Keep activity records for each member of the troop.
- Aid in applying for and getting awards.
- Keep a record of service hours for each member of the troop.

Paragraph 3.6.9 Sub-Committee Chairs

A sub-committee is typically formed to study a problem or issue and report back to the full Troop Committee with recommendations. Sub-committee assignments, by their very nature, are short in duration. The Troop Committee Chair shall appoint all sub-committee chairs, as deemed necessary, and help recruit members of each sub-committee.

Paragraph 3.6.10 Training

- Seek out and coordinate opportunities for youth and adult training.

Paragraph 3.6.11 Webmaster

- Maintain the troop website and keep it current.
- Maintain the troop calendar and keep it current.
- Facilitate communication via email lists for both the entire troop and for the Troop Committee.

ARTICLE III. Committee Meetings

Section 1. Regular Meetings

The Troop Committee shall meet at least once each month. The meeting night, place, and time will be selected by the Troop Committee Chair with the approval of the Troop Committee. The committee meeting is attended by all Committee Members, the Scoutmaster, Charter Organization Representative, and invited guests. All registered adult leaders of Troop 849 and parents of Troop 849 Scouts are encouraged to attend.

Section 2. Meeting Procedures

All Troop Committee meetings will be conducted with Robert's Rules of Order as a general guideline. All issues should be discussed and resolved in a through, open dialogue; thus ensuring all points of view are understood.

Section 3. Quorum

A quorum consists of a minimum of at least 1/4 of the total number of voting Committee Members, or three, whichever is larger. A meeting may be held without a quorum, and items may be discussed, but no vote may be taken.

Section 4. Voting

The Scoutmaster is not a member of the Troop Committee and has no vote.

The Troop Committee Chair does not have a vote on the committee, except as a tiebreaker.

Subsection 4.1 Routine Business

An affirmative vote of a 2/3 of the voting members present at a Troop Committee meeting at which a quorum is present is necessary to pass any motion, except as otherwise required herein.

Subsection 4.2 Full Committee Vote

Major decisions affecting the troop need to be carefully considered by the entire Troop Committee.

- a) The proposed motion shall be presented in writing and read to the membership at a regular Troop Committee meeting.
- b) It will be sent to all Committee Members along with at least 10 days advance notice of when a vote will be taken.
- c) At the next regular Troop Committee meeting it will be read again and a vote will be taken. Members do not have to be present to vote.
- d) It shall pass with the approval of the majority of all members of the committee.

ARTICLE IV. Financial Matters

The Troop Committee is responsible for the troop's finances. The Treasurer is responsible for maintaining financial records, managing the bank account, and distribution of troop funds.

The Treasurer will use generally accepted accounting principles in maintaining the books of the troop. The troop uses a cash accounting method. The troop's fiscal year will coincide with the calendar year (January - December).

Section 1. Bank Account

The troop's checking account will be at a local bank that requires two signatures on each check. All signatories of the troop checking account will be recommended by the Treasurer and approved by the Troop Committee. No two members of the same family may sign on any check.

Subsection 1.1 Deposits

Troop funds need to be recorded and deposited weekly into the troop's checking account.

Subsection 1.2 Disbursement

Disbursements from the checking account are made on the recommendations of the Scoutmaster with authorization of the Troop Committee. Funds will be disbursed by the Treasurer in a timely manner to the designated vendor, Scout, Committee Member, or adult. Funds will be dispensed by check whenever possible.

Reimbursement of purchases made will be supported by a receipt, invoice, or proof of payment. In cases where a receipt is not available the purchaser will clearly state the reason that no receipt was available. All receipts shall be kept by the Treasurer for at least 5 years.

Section 2. Budget

At the beginning of each fiscal year, the Treasurer will prepare a summary of the previous year's income and expenses and prepare a proposed budget of all projected income and expenses for the coming year, for review and approval by the Troop Committee.

Further approval by the Troop Committee is not required for any budgeted item unless it exceeds its budgeted amount.

Section 3. Sources of Income

The source of income is primarily from dues, troop fundraisers, and personal donations.

Subsection 3.1 Dues

The troop dues and re-chartering fees (BSA membership and insurance) are paid annually by the last day of November to re-charter for the next year. Troop dues are to be reviewed annually by the Scoutmaster and Troop Committee. Dues will be kept

to a minimum and adjusted as needed to ensure that the troop has appropriate funds for the troop budget. Given the expected income and expenses for the year, the goal should be to adjust the dues such that the troop funds balance remains the same from year to year.

Dues are payable when the Scout joins the troop on a pro-rated basis. Pro-ration is determined based on the join-date to re-charter date difference in whole months. (e.g. Joining in May would result in paying only 50% of the annual dues.)

Dues are payable at annual registration time in November. Dues paid shall not be refunded nor transferred for any reason.

Scouts and adults who have not paid dues and/or re-charter fee by the Troop Committee established cutoff date will not be re-registered by the Troop, unless prior Troop Committee Chair approval is received.

Subsection 3.2 Troop Fundraisers

The troop's main fundraiser is a booth at the Manhattan Beach Hometown Fair in October of each year. All Scouts and their parents are expected to work at least one shift in the booth. If they cannot work their shift then alternate assignments need to be made.

Other fundraisers may be established with Troop Committee approval.

Section 4. Expenses

Subsection 4.1 General Expenses

The troop shall be responsible for paying the following expenses. Pre-approval by the Troop Committee is not required for general expenses.

- Unit charter fee
- Unit accident insurance
- Membership registration fees
- *Boys' Life* subscriptions (optional additional cost to the Scout and/or their parents)
- Advancement pins, merit badges, rank badges, and awards (including Eagle packet)
- Literature for the troop library and record keeping
- Troop equipment (The Quartermaster will be provided a budget each year for equipment expenses.)
- Program materials (including unit flags, and reusable program supplies)
- Court of Honor expenses
- Uniform insignia (including patrol patches)
- Troop neckerchiefs
- Boy Scout Handbooks

- Meeting facility rental fees
- Office supplies, copies, and postage
- Bank charges and check printing
- Website domain name registration

Subsection 4.2 Summer Camp

The cost for Summer Camp is paid by the participating Scout and/or their parents.

The cost of Summer Camp will be reviewed annually by the Scoutmaster and approved by the Troop Committee. The cost will be based on the camp fees, transportation costs, expected number of Scouts going, and number of adult leaders going. Adult leaders are not charged for Summer Camp but may pay to help offset other troop expenses.

Subsection 4.3 Activity Costs

Activities should be designed to be cost-neutral. i.e. The money collected for any given activity should equal the total cost of the activity. It is realized that this is not always possible.

If excess funds are collected, the activity leader is responsible to turn the excess funds into the troop treasury. The Treasurer will then use those funds, if significant, to reimburse the participants.

If insufficient funds are collected, the activity leader can be reimbursed up to \$100 to make up the difference. Frequent re-imbursements by an activity leader or re-imbursements larger than \$100 require Troop Committee approval. The Treasurer should alert the Troop Committee of any recurring patterns of large reimbursement.

Subsection 4.4 Training Costs

Adults registered as a BSA Troop 849 "Adult Leader" can, on request, be reimbursed for ½ of the cost for successfully completing the Adult Leader Backpack Training that is put on by the Greater Los Angeles Area Council.

Other training courses, at the discretion of the Troop Committee, may also qualify for re-imbursement. Those courses and re-imbursement amounts need to be pre-approved by the Troop Committee.

Subsection 4.5 Scoutmaster Fund

Occasionally in the course of troop activities, the Scoutmaster will need unplanned miscellaneous articles. A petty cash fund of up to \$100 is available for this purpose. The Scoutmaster can spend this money as he sees fit for the program and does not necessarily have to submit receipts.

Subsection 4.6 Financial Aid

Financial aid for summer camp and other Scouting activities is available to Scouts in need. Requests are to be submitted directly to the Troop Committee Chair. The Troop Committee Chair has sole discretion over approval. All financial aid requests are to be kept confidential.

Section 5. Pre-Approval Required

A pre-approval vote of the Troop Committee is necessary to approve any other expenditure not mentioned in this document. Approval must occur prior to the expense, or the individual runs the risk of non-approval and non-reimbursement.

No activity leader or parent can commit the troop to an expenditure not previously approved by the Troop Committee.

Section 6. Audits

Biennial audits of the Troop financial records by a separate audit committee, appointed by the Troop Committee Chair, will be performed to maintain consistent, accurate, and timely record keeping. Audits will also be performed whenever the Treasurer is changed.

ARTICLE V. Troop Policies

Section 1. Activity Planning

An annual calendar of troop activities is planned by the Scouts and approved by the Troop Committee. At the end of the year the patrol leaders' council, in conjunction with the Scoutmaster, will come up with a calendar of activities for the next year and submit it to the Troop Committee. The Troop Committee will take into consideration the adult leader expertise and availability, holidays, GLAAC events, and school events and either accept the plan or suggest changes. Proposed activities need to meet these criteria:

- There should be at least one major outing each month.
- All activities are open to all qualified Scouts.
- No activities shall be planned that do not accommodate the number of expected attendees. If demand for an event exceeds the preplanned capacity an alternate equivalent activity should be created to accommodate the overflow.
- No reservations/obligations shall be created until the activity is approved by the Troop Committee.
- The adult leader for the activity shall be approved by a vote of the committee.

The troop calendar is kept online at the troop's website. It will be updated with all of the new activities before the end of the year.

Once the activities and dates are published on the calendar, changes to dates shall be minimized to aid in Scout family planning of their time.

Section 2. Priority

The program is for Scouts so if an activity is impacted Scouts should have the first priority. The priority order:

- 1) The required qualified adult leadership
- 2) Scouts
- 3) Parents of Scouts that are going on the activity
- 4) Other adult leaders

Occasionally the family members of a Scout may be invited on an activity. They will be accommodated on a space-available basis.

Section 3. Medical

Subsection 3.1 Medications

The troop cannot provide any storage or supervision of medication. Therefore it is essential that Scouts requiring medication be mature and responsible for their own medication. If not, the Scout's parent needs to accompany them to ensure proper medication.

Subsection 3.2 Medical Releases

Scouts on an outing away from the Scout House must have a completed medical release with them that has been signed by a parent. The troop's "Yellow Card" serves this purpose. They are to be carried by the Scout on all outings at all times (unless a parent is present on the outing).

The troop adult leadership will verify that all Scouts have their Yellow Cards before every outing. Scouts without a Yellow Card will not be allowed on the outing and will be sent home.

Section 4. Backpack Outings

The troop has a rich history of backpacking. Several policies have been developed to enhance to the enjoyment and safety for everyone.

Subsection 4.1 Minimum Attendance

Our intent is to keep create a program that benefits the Scouts; as such outings are generally not cancelled for weather or low attendance. If there are at least the BSA required minimum of two Scouts that want to go, the weather is not hazardous for the activity, and sufficient, qualified adult leaders are available, the outing should take place.

Subsection 4.2 Adult Supervision

Safety is paramount, especially in the backcountry. The troop expectation is there will be at least three adults per backpacking outing. An exception of only two adults can be made with Troop Committee Chair prior-approval based on the trip type and the experience of the attendees.

Subsection 4.3 Adult Participation

Scouts have indicated that backpack outings with more adults than Scouts are not as much fun as they could be. Every effort should be made to ensure that there are more Scouts than adults. It is all about the Scouts, not adults.

Subsection 4.4 Long-term

The week of camping in the Sierras - called long-term - is an essential part of the troop program for the character and skill development of our Scouts.

Paragraph 4.4.1 Planning Goals

Our goal is for each Scout to participate in multiple long-terms during their time with the troop. As such, each year there should be an easier long-term as well as possibly more challenging long-terms. Each long-term to be a full week (7-10 day) trip. This duration creates opportunities to fully engage and appreciate the wilderness experience. The Troop Committee shall:

- review all registered Scouts to determine who is eligible to attend.
- contact each Scout to encourage them to attend one of the long terms.
- organize a sufficient number of long-term trips with suitable challenge levels to accommodate all Scouts who are eligible to attend.

Paragraph 4.4.2 Eligibility Requirements

For a long-term outing everyone will be spending a week in the wilderness living and working with others as a group. The enjoyment of the trip for all participants as well as their safety depend on how the group functions as a unit. Therefore, everyone, both Scouts and adults, must meet the following requirements:

- You must demonstrate to the long-term adult leadership that you are emotionally mature and trustworthy.
- You must truly want to go on long-term and not be coerced into going by others.
- You must be willing to work for the good of the group as demonstrated by your behavior and attitude in troop meetings and outings.
- Scouts must be at least Second class at the time of their first long-term. Scouts must be at least First class for subsequent long-terms.
- Scouts must be at least 12 years old; it is recommended that they be 13 or older. This is also a requirement of the Greater Los Angeles Area Council in order to receive their long-term awards.
- Three designated Troop 849 "long-term" training hikes are required during the 3 month period preceding the long-term. (Two of these will be at least 7 backpack hour hikes.)

Note: On your second and subsequent long-term, at the discretion of the long-term adult leadership, this requirement may be reduced to two 7 backpack hour training hikes.

- You must participate in the training hike peak climbs as they are a good way to assess your physical and emotional readiness to go on long-term.
- The training hikes are the time to experiment with equipment and clothing. New equipment and new clothing, especially boots, must be evaluated and broken in before long-term. Leave for long-term with no doubt that you are prepared!
- You must participate in the pre-hike activities (pack inspection, food packing, and food stuffing).

Deviation from any of these troop long-term requirements requires advance approval from the Troop Committee Chair and the long-term adult leader.

The long-term adult leader is ultimately responsible for the safety of the group. He/she may exclude any participant that he/she does not feel comfortable taking into the wilderness.

ARTICLE VI. Dissolution

All funds, equipment, and assets taken in by the troop belong to Troop 849. In the event of the dissolution of Troop 849 or the revocation or lapse of its charter, the Troop Committee shall apply troop funds and property to the payment of troop obligations and shall turn over the surplus, if any, to the council, pending reorganization of the troop or for the promotion of the program of the Boy Scouts of America.

ARTICLE VII. Amendment of the Troop Committee Bylaws

A proposed change or amendment to the Bylaws shall require approval by majority vote of the full Troop Committee. Quorum cannot count when changing or amending the Bylaws and the entire committee must vote.

ADOPTION OF BYLAWS

We, the undersigned, are all current members of the Troop Committee, and we consent to, and hereby do, adopt the foregoing Bylaws, consisting of the 15 preceding pages, as the Bylaws of this Troop Committee.

APPROVED and ADOPTED on this 30th day of January, 2020.

Hugo Furth, Troop Committee Chair, Troop 849

Alan Franz, Scoutmaster, Troop 849

Cedric Tuck-Sherman, Chartered Organization Representative

Mike Vahey, Committee Member, Troop 849

Lance Siegel, Committee Member, Troop 849

Thomas Thorpe, Committee Member, Troop 849

Joe Dabney, Committee Member, Troop 849

Rick Reeley, Committee Member, Troop 849

Troy Woolwage, Committee Member, Troop 849

Tim Lilligren, Treasurer, Troop 849

Signatures on file